ARTICLES – Components of a Job Application

**TITLE:** Teaching Philosophies: Your Teaching Soul in Document Form  
Author: Judy Schulze, EdS  
Published: June 12, 2020  
Topic: Take a look at three acknowledgements about teaching philosophies that we often overlooked that characterize the enduring importance of these ideologies.  
**LINK:** https://www.facultyfocus.com/articles/philosophy-of-teaching/teaching-philosophies-your-teaching-soul-in-document-form/

**TITLE:** It’s All About the [Position] Ad  
Author: Cassandra O’Sullivan Sachar  
Published: February 6, 2019  
Topic: Cassandra O’Sullivan Sachar describes why and how you should tailor your CV to get the job.  

**TITLE:** How to Write a CV for the Academic Job Market  
Author: Victoria Reyes  
Published: March 21, 2019  
Topic: Victoria Reyes suggests some dos and don'ts for making yours as strong and effective as possible.  
**LINK:** https://www.insidehighered.com/advice/2019/03/21/dos-and-donts-writing-cv-academic-jobs-opinion?utm_source=Inside+Higher+Ed&utm_campaign=7adcaee6a0-CareersInsider_COPY_01&utm_medium=email&utm_term=0_1fcbc04421-7adcaee6a0-197800013&mc_cid=7adcaee6a0&mc_eid=dbdcee20ba

**TITLE:** The Job Market: Picking Apart Your Application  
Author: Manya Whitaker  
Published: October 10, 2017
Topic: Allow me to shed some light on how search committees comb through the dozens of pages in each application.

LINK: http://www.chronicle.com/article/The-Job-Market-PickingApart/241414?cid=at&utm_source=at&utm_medium=en&elqTrackId=ed677ea013834a89b6b43cc87d93573b&elq=e503e9f8cd284834a4dae8ced8c201a8&elqaid=16034&elqat=1&elqCampaignId=6919

TITLE: Creating a Good Cover Letter
Author: Pallavi Eswara
Published: December 4, 2017
Topic: Cover letters are the bridge from your résumé to the job for which you are applying. They allow you as an applicant to show why you think you are a good candidate for the job and demonstrate your fit for the advertised position.


TITLE: Stay Inside the Lines (In the Application Process)
Author: Natalie Lundsteen
Published: March 14, 2016
Topic: In any Ph.D. job search, if there is an application process, you should read the instructions before you do anything, writes Natalie Lundsteen. You should take your time, be thoughtful and follow directions.

LINK: http://www.insidehighered.com/advice/2016/03/14/importance-following-directions-when-you-apply-jobs-essay

TITLE: Crafting a Successful Cover Letter
Author: Melissa Dennihy
Published: December 8, 2016
Topic: To stand out, a cover letter must be outstanding: smart, engaging, concrete, detailed and polished to perfection. Melissa Dennihy gives pointers on how to do that.


TITLE: The 3 Letters of Recommendation You Must Have [The Professor Is In]
Author: Karen Kelsky
Published: May 19, 2014
Topic: Should I still be including a letter of recommendation from my grad-school advisor in applications? I'm three years out of grad school.